

**GENERAL SERVICES ADMINISTRATION  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system.

The INTERNET address for GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

**FSC Group:** 520

**Commodity:** Financial and Business Solutions (FABS)

**FSC Class/Product Code:** N/A

**SIN 520-11** Accounting

**SIN 520-13** Complementary Financial Management Services



**Empirical Concepts, Inc.  
2388 Tacoma Place  
Waldorf, MD 20603  
Phone: 301-645-6264  
Fax: 301-645-5051**

**Website:** [WWW.EMPIRICALCPA.COM](http://WWW.EMPIRICALCPA.COM)

**Contract Number: GS-23F-0059U**

**Contract Period: August 27, 2008 through August 26, 2013**



For more information on ordering from  
Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov)

## CUSTOMER INFORMATION

**1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).**

SIN 520-11     Accounting

SIN 520-13     Complementary Financial Management Services

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

SINs 520-1, 520-13     Senior I     \$96.27/hour

**1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**

See descriptions and pricing.

**2. Maximum order.**

\$1,000,000.

**3. Minimum order.**

\$300

**4. Geographic coverage (delivery area).**

Domestic delivery.

**5. Point(s) of production (city, county, and State or foreign country).**

Not applicable

**6. Discount from list prices or statement of net price.**

All prices herein are net government prices.

**7. Quantity discounts.**

1% dollar volume discount for orders above \$1,000,000

**8. Prompt payment terms.**

None

**9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.**

Empirical Concepts will accept government purchase cards at or below the micro-purchase threshold.

**9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.**

Empirical Concepts will accept government purchase cards above the micro-purchase threshold.

**10. Foreign items (list items by country of origin).**

None

**11a. Time of delivery.**

As negotiated between ordering agency and Empirical Concepts

**11b. Expedited Delivery.**

Contact Empirical Concepts for availability.

**11.c. Overnight and 2-day delivery.**

Contact Empirical Concepts for availability.

**11d. Urgent Requirements.**

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**12. F.O.B. point(s).**

Destination

**13a. Ordering address(es).**

Empirical Concepts, Inc.  
2388 Tacoma Place  
Waldorf MD 20603-3854

**13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.**

**14. Payment address(es).**

Empirical Concepts, Inc.  
2388 Tacoma Place  
Waldorf MD 20603-3854

**15. Warranty provision.**

Not Applicable

**16. Export packing charges, if applicable.**

Not Applicable

**17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).**

Empirical Concepts will accept credit cards at or below the micro-purchase threshold.

**18. Terms and conditions of rental, maintenance, and repair (if applicable).**

Not Applicable

**19. Terms and conditions of installation (if applicable).**

Not Applicable

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).**

Not Applicable

**20.a. Terms and conditions for any other services (if applicable).**

Not Applicable

**21. List of service and distribution points (if applicable).**

Not Applicable

**22. List of participating dealers (if applicable).**

Not Applicable

**23. Preventive maintenance (if applicable).**

Not Applicable

**24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency and/or reduced pollutants).**

Not Applicable

**24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).**

Not Applicable

**25. Data Universal Number System (DUNS) number.**

603167144

**26. Notification regarding registration in Central Contractor Registration (CCR) database.**

Empirical Concepts is actively registered in the Central Contractor Registration database. The Empirical Concepts CAGE Code is 45BA0.

## Labor Category Descriptions

### Manager II

**Functional responsibilities:** Independently manages an entire financial engagement, develops and implements project plans, directs and instructs senior and staff as necessary, reviews and approves all assignments, ensures all deliverables are accurate and submitted within budget and time constraints, monitors the progress of the overall engagement, addresses problems and helps resolve accounting, auditing, and reporting issues as they arise. Acts in the capacity of the project manager.

**Years of experience:** At least six years of experience.

**Educational/Degree requirements:** Bachelor's degree in accounting, finance, or any related business degree

**Applicable training or certifications:** A Certified Public Accountant in good standing with the applicable state boards, or any other related Certifications or Specialized Training.

### Senior II

**Functional responsibilities:** Independently performs a major segment of a financial engagement, directs and instructs the work of staff, reviews completed assignments, provides feedback and comments as necessary and drafts and submits status reports to management or as directed. Assesses and makes decisions on general and routine accounting, auditing and other reporting matters with the assistance of the manager or other upper level management.

**Years of experience:** At least three years of related work experience

**Educational/Degree requirements:** Bachelor's degree in accounting, finance, or any related business degree

**Applicable training or certifications:** Not applicable

### Senior I

**Functional responsibilities:** Independently performs a major segment of a financial engagement, directs and instructs the work of staff, reviews completed assignments, provides feedback and comments as necessary and drafts and submits status reports to management or as directed. Assesses and makes decisions on general and routine accounting, auditing and other reporting matters with the assistance of the supervising senior or other upper level management.

**Years of experience:** At least 2 years of related work experience.

**Educational/Degree requirements:** Bachelor's degree in accounting, finance, or any related business degree

**Applicable training or certifications:** Not applicable

## Government Labor Rates

SIN(s)	Labor Category	Final GSA Price* Year 1	Final GSA Price* Year 2	Final GSA Price* Year 3	Final GSA Price* Year 4	Final GSA Price* Year 5
520-11; 520-13	Manager II	\$137.75	\$142.57	\$147.56	\$152.73	\$158.07
520-11; 520-13	Senior II	\$107.80	\$111.57	\$115.48	\$119.52	\$123.70
520-11; 520-13	Senior I	\$96.27	\$99.63	\$103.12	\$106.73	\$110.47

A 3.5% escalation is awarded for the base and all option periods and shall be applied on the anniversary date of award.